TRANSFERABLE SKILLS

You know more than you think. A guide to transitioning your Relativity skill set to your next iCONECT project.

Reviewer Workflow

The latest version of iCONECT contains more of the leading-edge features that you are used to in previous versions. Many of the best features in iCONECT v10 are also features of other eDiscovery software such as Relativity. As an example, workflow enhancements such as auto-save annotation sets allow multiple members of the same team to annotate seperately and merge at time of production.

RELATIVITY | HOW IT'S DONE

COPY FROM PREVIOUS - Speed review using this button to code like the previous document with one click.

REQUIRED CODING - Mandatory fields are highlighted by a yellow bar.

PROPAGATION - Code duplicate documents, families or threads.

SIDE BY SIDE COMPARISON - Compare two documents using one as the original to compare changes made in a second copy.

MARKUPS - Add mark-ups such as highlights and redactions via the Image Viewer. But, if a document is marked-up by two users at once, you will receive an error message!

PERSISTENT HIGHLIGHT SETS - Highlight different words to draw attention to potential privilege, issues, or relevance.

HISTORY TAB - Shows the audit records that track the actions that users in a workspace have performed.

TAGGING AND CODING - Documents can be tagged and coded on a document level only.

iCONECT | HOW IT'S DONE

CODE LIKE PREVIOUS - Speed review using this button to code like the previous document with one click.

REQUIRED CODING AND RULES - Mandatory fields are highlighted and NEXT navigation can be restricted.

RULES-BASED CODING - Code families and threads of documents; use pre-defined rules for consistent coding and review workflow.

DOCUMENT COMPARISON - Compare two documents using one as the original to compare changes made in a second copy.

ANNOTATION SETS - Annotations such as highlights and redactions can be made in two views, not just an Image Viewer. Annotation sets are secure and allow different review flows for the same document.

WORD MARKING LISTS - Highlight different words for instant visual cues to potential privilege, issues, or relevance.

HISTORY TAB - Shows a listing of actions performed for a document including edits, annotations and productions.

TAGGING AND CODING - Documents can be tagged on a page level and a document level.

BONUS: FOLDER PRIVACY AND TAG DETAILS - Private folders are ideal for quick personal organization. Use ALT text that reveals text upon folder hover to help streamline review.

TRANSFERABLE SKILLS ✓