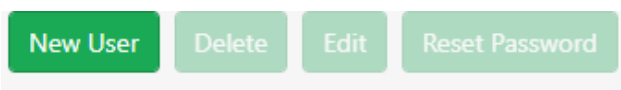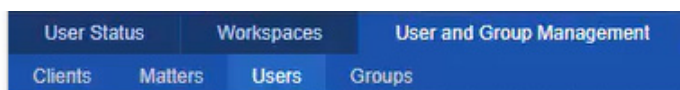# TRANSFERABLE SKILLS

You know more than you think. A guide to transitioning your Relativity skill set to your next iCONECT project.

Creating New Users and Groups

An iCONECT Project is created and managed like Workspaces are created and managed in Relativity, though the two platforms have different ways of naming and describing these objects. In Relativity, Administrative objects under a Client organize Matters and Workspaces. iCONECT reduces the number of clicks needed to manage Clients and Projects, since a Matter level of organization is not required. Getting to review quickly – with minimal clicks – allows Administrators to focus on the review itself, not the set-up.

User Status	Workspaces	User and Group Management
Clients	Matters	Users	Groups

New User | Delete | Edit | Reset Password

RELATIVITY | HOW IT'S DONE

USERS - Users are linked to groups that are linked to workspaces

GROUP - Groups control permissions; default groups included: everyone and System Administrator

WORKSPACE - The project or database, e.g. ABC Company vs. Smith document database

CLIENT - Holds client information such as client number and their status (active or inactive)

TABS AND NESTED MENUS

SET-UP TIME - Over 3 minutes

iCONECT | HOW IT'S DONE

USERS - Users are linked to groups that are linked to projects

GROUP - Groups control permissions; default groups included: everyone and System Administrator

PROJECT - The document database, e.g. ABC Company vs. Smith

CLIENT - Holds client information such as client number and their status (active or inactive)

DASHBOARD WITH VISIBLE TILES

SET-UP TIME - Under 3 minutes

In Relativity, Administrative objects under a Client organize Matters and Workspaces. The Workspace has many details, some of which are required and others that are optional. This set-up is a common way of structuring data for search, review and other eDiscovery tasks.

In iCONECT we cut down the number of clicks needed to manage Clients and Projects. A third level of organization is not required.

BONUS: Easy creation of templates result in simple set-up of repeatable case fields, tags and security.

TRANSFERABLE SKILLS ✓

FIND OUT MORE

Contact iCONECT for more information.
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