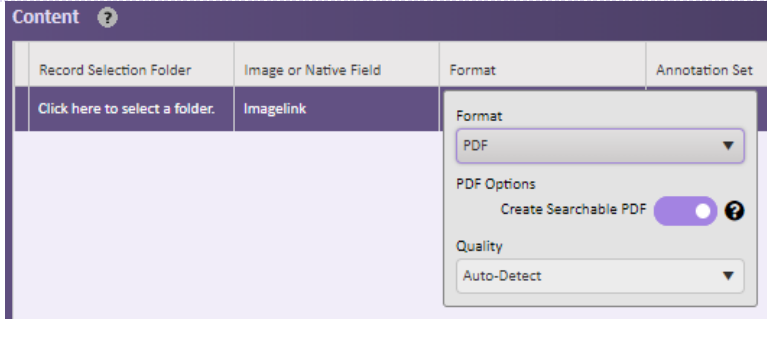
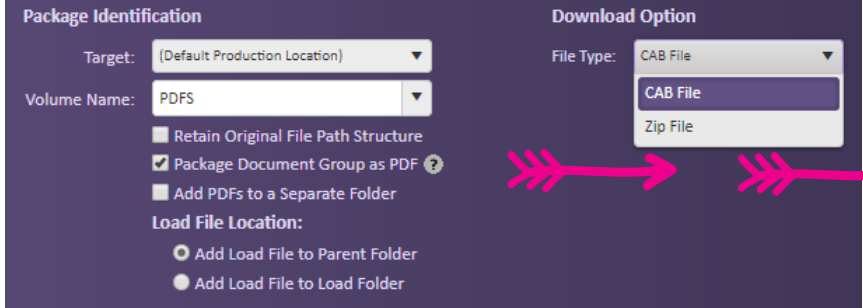


1b. Create a Searchable PDF

This PICNIC shows you how to set up a Mass Action to create searchable PDF files from images.

Steps

1. In Production Manager, click **New**, and then select **Mass Action Template**.
2. Name the template and check the **Image, Redact, Endorse** option. Click **Next**.
3. On the Content Screen, click **Add**. Complete the Content screen using your **Imagelink** field. Select **PDF** as the format and ensure **Create Searchable PDF** is selected.
4. Click **Next** until you get to **Package Production**. Check the **Package for Download** box. See the Notes below for Package Identification and Download Options.
5. Click **Save**. This template will display in the Mass Action list in Table View.

<h3>Content</h3>		<h3>Notes</h3> <ul style="list-style-type: none"> ➤ Select the PDF format from the list. ➤ Ensure the Create Searchable PDF option is selected.
<h3>Package Identification</h3>		<ul style="list-style-type: none"> ➤ Select a Volume Name. ➤ File Type: select CAB or ZIP file. <p>Package Document Group as PDF creates one PDF per family (an email and an attachment).</p>